

Defined terms: "Applicant" § 10-611
 "County" § 1-101 "Custodian" § 10-611
 "Includes"; "including" § 1-101
 "Person" § 1-101 "Public record" § 10-611
 "Official custodian" § 10-611

10-624. PERSONAL RECORDS.

(A) "PERSONAL RECORD" DEFINED.

IN THIS SECTION, "PERSONAL RECORD" MEANS A PUBLIC RECORD THAT NAMES OR, WITH REASONABLE CERTAINTY, OTHERWISE IDENTIFIES AN INDIVIDUAL BY AN IDENTIFYING FACTOR SUCH AS:

- (1) AN ADDRESS;
- (2) A DESCRIPTION;
- (3) A FINGER OR VOICE PRINT;
- (4) A NUMBER; OR
- (5) A PICTURE.

(B) ANNUAL REPORT.

(1) THIS SUBSECTION DOES NOT APPLY TO:

- (I) A UNIT IN THE LEGISLATIVE BRANCH OF THE STATE GOVERNMENT;
- (II) A UNIT IN THE JUDICIAL BRANCH OF THE STATE GOVERNMENT; OR
- (III) A BOARD OF LICENSE COMMISSIONERS.

(2) IF A UNIT OR INSTRUMENTALITY OF THE STATE GOVERNMENT KEEPS PERSONAL RECORDS, THE UNIT OR INSTRUMENTALITY SHALL SUBMIT AN ANNUAL REPORT TO THE SECRETARY OF GENERAL SERVICES, AS PROVIDED IN THIS SUBSECTION.

(3) AN ANNUAL REPORT SHALL STATE:

- (I) THE NAME OF THE UNIT OR INSTRUMENTALITY;
- (II) FOR EACH SET OF THE PERSONAL RECORDS:
 1. THE NAME;
 2. THE LOCATION; AND
 3. IF A SUBUNIT KEEPS THE SET, THE NAME OF THE SUBUNIT;