

In subsection (a) of this section, the phrase "from among its staff" is substituted for the former limitation "appointed, from existing personnel", for clarity. The former limitation apparently was intended to prevent the employment of a forms management officer by each department and independent unit when former Art. 54, § 13 became effective, but could be read to permit designation only of individuals employed by the department or independent unit on July 1, 1978.

The introductory phrase in subsection (b)(1) of this section, "subject to the approval of the Division", as revised, modifies both the formation of a plan and its administration. The revision is based on the incorrect cross-reference, in former Art. 54, § 13(b)(3), to the administration of the plan "subject to the provisions of subsection (e) of this section." The former cross-reference was incorrect, because an amendment, in Ch. 981, Acts of 1978, that added a subsection (d) did not change the cross-references, and, in light of the revision, is deleted as unnecessary.

In subsection (b)(1)(i) of this section, the duty to "keep a current plan" is substituted for the former reference to "devise and revise, as needed," for brevity.

Subsection (b)(2) of this section is revised as a duty of the forms management officer, for consistency.

In subsection (b)(2) of this section, the duty to submit "the plan, including each revision" is substituted for the former requirements to file the plan "by August 1, 1978" and "any subsequent revision". This substitution encompasses units that did not exist on August 1, 1978 and, thus, initially submit a plan, rather than a "revision".

The first sentence of former Art. 54, § 13(b), which required each department and independent unit to have a plan and summarized the purpose of the plan, is deleted as misleading in light of the specific responsibility of the forms management officer under subsection (b) of this section and as unnecessary in light of § 10-607 of this subtitle.

Defined terms: "Department" § 10-604
 "Division" § 10-604 "Form" § 10-604
 "Includes"; "including" § 1-101
 "Independent unit" § 10-604 "Plan" § 10-604