

REVISOR'S NOTE: This subsection is new language derived without substantive change from former Art. 54, § 13(a), except the introductory language of that subsection.

(E) INDEPENDENT UNIT.

"INDEPENDENT UNIT" MEANS A UNIT OF THE STATE GOVERNMENT THAT IS NOT IN A DEPARTMENT.

REVISOR'S NOTE: This subsection is new language added to allow concise reference to these units.

Defined term: "Department" § 10-604

(F) PLAN.

"PLAN" MEANS A FORMS MANAGEMENT PLAN FOR A DEPARTMENT OR INDEPENDENT UNIT.

REVISOR'S NOTE: This subsection is new language added to avoid repetition of phrases such as "forms management plan".

Defined terms: "Department" § 10-604
"Form" § 10-604 "Independent unit" § 10-604

10-605. FORMS MANAGEMENT OFFICER.

(A) REQUIRED.

THE HEAD OF EACH DEPARTMENT AND EACH INDEPENDENT UNIT SHALL DESIGNATE, FROM AMONG ITS STAFF, A FORMS MANAGEMENT OFFICER FOR THE DEPARTMENT OR INDEPENDENT UNIT.

(B) GENERAL DUTIES.

THE FORMS MANAGEMENT OFFICER SHALL:

(1) SUBJECT TO THE APPROVAL OF THE DIVISION:

(I) KEEP A CURRENT PLAN FOR THE MANAGEMENT OF THE FORMS THAT THE UNIT USES; AND

(II) ADMINISTER THE PLAN; AND

(2) SUBMIT THE PLAN, INCLUDING EACH REVISION, TO THE DIVISION.

REVISOR'S NOTE: This section is new language derived without substantive change from former Art. 54, § 13(b)(1) and (3) and (e).