

disputes that may arise under this Law, the facts of which controversies or disputes shall be made known to him by written statements by the parties thereto, verified by oath or affirmation, if required, and accompanied by certified copies of all documents necessary to a full understanding of the question in dispute.

2. The Superintendent shall file and arrange in the order of time and keep in his office all proceedings on every appeal to him, including his decision and orders founded thereon.

To collect Maps,
Charts, &c.

SEC. 10. It shall be the duty of the State Superintendent to collect in his office such School Books, Apparatus, Maps and Charts as can be obtained without expense to the State, and also to purchase at an expense not to exceed two hundred dollars a year, rare and valuable works on education, to be used as books of reference for the benefit of teachers. He may also subscribe to such School Journals and Journals of Education as he may consider valuable, file the same for reference and have them bound at end of the year at an annual cost of fifty dollars, and the said sums are hereby annually appropriated, to be paid by the Treasurer upon warrant of the Comptroller.

To be Principal
of Normal
School.

SEC. 11. The State Superintendent shall be Principal *ex officio* of the State Normal School. He also shall visit and report upon the condition of the School for the Blind, the House of Refuge, and all other Benevolent or Reformatory Institutions which receive State donations.

School Libraries.

SEC. 12. He shall publish from time to time a list of Books suitable for School District Libraries, and shall prescribe rules and regulations for the arrangement of such libraries.

Seal.

SEC. 13. He shall provide a seal with suitable device for the use of the office of Public Instruc-