- (2) OCCURS ON SCHOOL PROPERTY, AT A SCHOOL ACTIVITY OR EVENT, OR ON A SCHOOL BUS.
- (B) (1) THE DEPARTMENT SHALL REQUIRE A COUNTY BOARD TO REPORT INCIDENTS OF HARASSMENT OR INTIMIDATION AGAINST STUDENTS ATTENDING A PUBLIC SCHOOL UNDER THE JURISDICTION OF THE COUNTY BOARD.
- (2) AN INCIDENT OF HARASSMENT OR INTIMIDATION MAY BE REPORTED BY A STUDENT, OR THE PARENT, GUARDIAN, OR CLOSE ADULT RELATIVE OF A STUDENT, OR SCHOOL STAFF MEMBER.
- (C) (1) THE DEPARTMENT SHALL CREATE A STANDARD VICTIM OF HARASSMENT OR INTIMIDATION REPORT FORM.
- (2) EACH VICTIM OF HARASSMENT OR INTIMIDATION REPORT FORM SHALL:
- (I) IDENTIFY THE VICTIM AND THE ALLEGED PERPETRATOR, IF KNOWN;
- (II) INDICATE THE AGE OF THE VICTIM AND ALLEGED PERPETRATOR;
- (III) DESCRIBE THE INCIDENT, INCLUDING ALLEGED STATEMENTS MADE BY THE ALLEGED PERPETRATOR;
  - (IV) INDICATE THE LOCATION OF THE INCIDENT;
- (V) IDENTIFY ANY PHYSICAL INJURY SUFFERED BY THE VICTIM AND DESCRIBE THE SERIOUSNESS AND ANY PERMANENT EFFECTS OF THE INJURY;
- (VI) INDICATE THE NUMBER OF DAYS A STUDENT IS ABSENT FROM SCHOOL, IF ANY, AS A RESULT OF THE INCIDENT;
- $\frac{(V\!I)}{(V\!II)}$  IDENTIFY ANY REQUEST FOR PSYCHOLOGICAL SERVICES INITIATED BY THE VICTIM OR THE VICTIM'S FAMILY DUE TO PSYCHOLOGICAL INJURIES SUFFERED;  $\frac{\mathrm{AND}}{\mathrm{C}}$
- $\frac{(\text{VII})}{\text{DESCRIBE}}$  THE CORRECTIVE ACTION THE VICTIM WOULD LIKE TO OCCUR: AND

 $\frac{(VIII)}{(VIII)}$  INCLUDE INSTRUCTIONS ON HOW TO FILL OUT THE FORM AND THE MAILING ADDRESS TO WHERE THE FORM SHALL BE SENT.

- (3) A COUNTY BOARD SHALL DISTRIBUTE COPIES OF THE VICTIM OF HARASSMENT OR INTIMIDATION REPORT FORM TO EACH PUBLIC SCHOOL UNDER THE COUNTY BOARD'S JURISDICTION.
- (D) (1) EACH COUNTY BOARD SHALL SUBMIT SUMMARIES OF REPORT FORMS FILED WITH THE COUNTY BOARD TO THE STATE BOARD ON OR BEFORE JANUARY 31 EACH YEAR.
- (2) A COUNTY BOARD SHALL DELETE ANY INFORMATION THAT IDENTIFIES AN INDIVIDUAL.