

In determining whether your household qualifies for an extended lease, the following definitions apply:

(1) "Handicapped citizen" means a person with a measurable limitation of mobility due to congenital defect, disease, or trauma.

(2) "Senior citizen" means a person who is at least 62 years old on the date of this notice.

(3) "Annual income" means the total income from all sources for all present members of your household for the income tax year immediately preceding the year in which this notice is issued but shall not include unreimbursed medical expenses if the tenant provides reasonable evidence of the unreimbursed medical expenses or consents in writing to authorize disclosure of relevant information regarding medical expense reimbursement at the time of applying for an extended lease. "Total income" means the same as "gross income" as defined in § 9-104(a)(7) of the Tax - Property Article.

(4) "UNREIMBURSED MEDICAL EXPENSES" MEANS THE COST OF MEDICAL EXPENSES NOT OTHERWISE PAID FOR BY INSURANCE OR SOME OTHER THIRD PARTY INCLUDING MEDICAL AND HOSPITAL INSURANCE PREMIUMS, CO-PAYMENTS, AND DEDUCTIBLES; MEDICARE A AND B PREMIUMS; PRESCRIPTION MEDICATIONS; DENTAL CARE; VISION CARE; AND NURSING CARE PROVIDED AT HOME OR IN A NURSING HOME OR HOME FOR THE AGED.

To qualify for an extended lease you must meet all of the following criteria:

(1) A member of the household must be a handicapped citizen or a senior citizen and must be living in your unit as of the date of this notice and must have been a member of your household for at least 12 months preceding the date of this notice; and

(2) Annual income for all present members of your household must not have exceeded ([80 percent of applicable median income] THE APPLICABLE INCOME ELIGIBILITY FIGURE OR FIGURES FOR THE APPROPRIATE AREA) for 20.....; and

(3) You must be current in your rental payments and otherwise in good standing under your existing lease.

If you meet all of these qualifications and desire an extended lease, then you must complete the enclosed form and execute the enclosed lease and return them. The completed form and executed lease must be received at the office listed below within 60 days of the date of this notice, or in other words, by (Date). If your completed form and executed lease are not received within that time, you will not be entitled to an extended lease.

If the number of qualified households requesting extended leases exceeds the 20 percent limitation, priority will be given to qualified households who have lived in the rental facility for the longest time.