

(a) The Authority, with the approval of the Secretary [of Economic and Community Development], shall appoint an executive director, who is the chief administrative officer and secretary of the Authority.

(b) The executive director serves at the pleasure of the Authority, but may not be removed without the concurrence of the Secretary [of Economic and Community Development].

(c) In addition to any other duties set forth in this subtitle, the executive director shall:

(1) Direct and supervise the administrative affairs and technical activities of the Authority in accordance with its rules, regulations, and policies;

(2) Attend all meetings of the Authority;

(3) Keep minutes of all proceedings of the Authority;

(4) Approve all accounts for salaries, per diem payments, and allowable expenses of the Authority and its employees and consultants and approve all expenses incidental to the operation of the Authority; and

(5) Perform any other duty that the Authority or the Secretary requires for carrying out the provisions of this subtitle.

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(a) [Three] 4 members of the Authority are a quorum. However, the Authority may not act on any matter unless at least [three] 4 members in attendance concur.

(b) The Authority shall determine the times and places of its meetings.

(c) Each member of the Authority is entitled to reimbursement for expenses under the standard State travel regulations, as provided in the State budget.

(d) The Authority may employ a staff in accordance with the State budget.

(e) In its internal functions, the Authority shall follow the procedures of this State that govern the purchase of office space, supplies, facilities, materials, equipment, and professional services.

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