

available, the roster is published annually, but not in June.

The word "roster" is used to refer to the entire document that the Board is required to publish. This terminology conforms with the title given to the document in actual practice and prevents confusing the complete document and the two "lists" of which it consists.

16-309. TERM AND RENEWAL OF CERTIFICATION.

(A) TERM OF CERTIFICATION.

A CERTIFICATION EXPIRES ON THE MARCH 31 AFTER ITS EFFECTIVE DATE, UNLESS IT IS RENEWED FOR A 1-YEAR TERM AS PROVIDED IN THIS SECTION.

(B) RENEWAL NOTICE.

AT LEAST 1 MONTH BEFORE THE CERTIFICATION EXPIRES, THE BOARD SHALL SEND TO THE INDIVIDUAL CERTIFIED, BY FIRST CLASS MAIL TO THE LAST KNOWN ADDRESS OF THE INDIVIDUAL, A RENEWAL NOTICE THAT STATES:

(1) THE DATE ON WHICH THE CURRENT CERTIFICATION EXPIRES;

(2) THE DATE BY WHICH THE RENEWAL APPLICATION MUST BE RECEIVED BY THE BOARD FOR THE RENEWAL TO BE ISSUED AND MAILED BEFORE THE CERTIFICATION EXPIRES; AND

(3) THE AMOUNT OF THE RENEWAL FEE.

(C) APPLICATIONS FOR RENEWAL.

BEFORE THE CERTIFICATION EXPIRES, THE INDIVIDUAL CERTIFIED PERIODICALLY MAY RENEW IT FOR AN ADDITIONAL 1-YEAR TERM, IF THE INDIVIDUAL:

(1) OTHERWISE IS ENTITLED TO BE CERTIFIED;

(2) PAYS TO THE BOARD THE RENEWAL FEE SET BY THE BOARD; AND

(3) SUBMITS TO THE BOARD:

(I) A RENEWAL APPLICATION ON THE FORM THAT THE BOARD REQUIRES; AND

(II) SATISFACTORY EVIDENCE OF COMPLIANCE WITH ANY CONTINUING EDUCATION REQUIREMENTS SET UNDER THIS SECTION FOR RENEWAL OF CERTIFICATION.

(D) CONTINUING EDUCATION.