

(g) ~~(1) Each employing unit shall keep true and accurate employment records, containing such information as the Executive Director or Board of Appeals may prescribe. Such records shall be open to inspection and be subject to being copied by the Executive Director or the Board of Appeals or the authorized representatives of them at [at] any reasonable time and as often as may be necessary. The Executive Director or Board of Appeals may require from any employing unit any sworn or unsworn reports, with respect to persons employed by it, which the Executive Director or Board of Appeals deems necessary for the effective administration of this article. [Information thus]~~

~~(2) REPORTS OR INFORMATION obtained [shall] FROM AN EMPLOYING UNIT OR CLAIMANT MAY not be published or be open to public inspection (other than to public employees in the performance of their public duties) in any manner revealing the employing unit's OR CLAIMANT'S identity[, but]. HOWEVER, any claimant [at] OR HIS REPRESENTATIVE OR ANY EMPLOYING UNIT OR REPRESENTATIVE OF THE EMPLOYING UNIT THAT IS A PARTY TO A CONTESTED CLAIM WHICH IS THE SUBJECT OF A FACT FINDING INTERVIEW BEFORE A CLAIMS EXAMINER OR a hearing before a special examiner, a referee [or], the Executive Director or Board of Appeals shall be supplied with information [from such records] OR REPORTS to the extent necessary for the proper presentation OR REBUTTAL of [his] THE claim. Any employee of the Executive Director or Board of Appeals who violates any provision of this section shall be fined not more than \$1,000.00 or imprisoned for not longer than one year, or both.~~

~~[(3)] (4) (3) Each employer, upon request by the Executive Director, shall furnish a report of the separation from employment of every individual who leaves his or its employ. A separate notice on forms or in a manner to be prescribed by the Executive Director shall be returned to the Executive Director not later than the end of the [second] FOURTH business or working day following the day on which it is requested by the Executive Director, but separation notices shall not be required in case of mass layoffs. Failure to file such separation notice in the manner prescribed by the Executive Director shall subject the employer to a penalty of from [two dollars (\$2.00) to ten dollars (\$10.00)] \$5 TO \$15, as determined by the Executive Director in each instance, for each such notice that is not filed. THE EXECUTIVE DIRECTOR MAY WAIVE THE PENALTY FOR CAUSE. Such penalties shall be collected in the manner prescribed for the collection of contributions under this article. Provided, that the Executive Director may, in his discretion, by regulation exempt any class of employers from the requirements of this paragraph, if the type and character of the employment would, in the opinion of the Executive Director make its application unreasonably onerous or impractical. Whenever an employer expects to lay off permanently, or for an indefinite period, or for a period expected to exceed seven days, at or about the same~~