

TALBOT COUNTY

for Talbot County, Maryland.

SECTION 1. Be it enacted by the County Council of Talbot County, Maryland, that Rules of Procedure for the conduct of hearings and other business of the County Board of Appeals be, and they are hereby, established pursuant to Section 503 of the Charter for Talbot County, Maryland as follows:

TALBOT COUNTY BOARD OF APPEALS

RULES OF PROCEDURE

I. Organization.

The Board of Appeals shall elect from its members a Chairman who shall preside at all hearings of the Board, shall set the date for hearings, and cause to be published notices of hearings. The Board shall likewise elect a Vice Chairman who shall perform the duties of the Chairman when the Chairman is absent. In the event of the absence of both the Chairman and the Vice Chairman at any hearing, the remaining members of the Board shall elect a Chairman pro tem for the conduct of such hearing.

The presence of three members at any hearing or meeting of the Board shall constitute a quorum for the conduct of a hearing or the transaction of business.

In the event that any applicant or appellant shall be denied the relief requested by a vote of less than three members of the Board, the applicant shall be entitled to a rehearing before the full Board.

II. Form of Appeals

A. Requests for variances and special exceptions under the Talbot County Zoning Ordinance shall be made on forms provided by the Board of Appeals, a sample of which is attached hereto as Form A., accompanied by such filing fee as may be fixed by the County Council from time to time.

B. Appeals from orders relating to licenses and permits, building, subdivision, plumbing and electrical statutes and codes, or from executive, administrative or adjudicative orders shall be on forms provided by the Board of Appeals, a sample of which is attached hereto as Form B., accompanied by such filing fee as may be fixed by the County Council from time to time.

All requests for appeals shall be signed by the