

HOWARD COUNTY

(141) Purchasing Technician I

Education equivalent to completion of twelfth school grade. Two years clerical purchasing experience which has included reviewing requisitions and specifications and processing purchase orders for goods and/or services. Or: any equivalent combination of acceptable education and experience which has provided the knowledges, skills and abilities cited above.

(142) Purchasing Technician II

Education equivalent to completion of twelfth school grade. Four years of purchasing experience, two years of which shall have been in the technical review of purchase requisitions and specifications and/or the development of specifications for wide variety of goods and services. Or: any equivalent combination of acceptable education and experience which has provided the knowledges, skills and abilities cited above.

(150) Community Worker

Education equivalent to completion of twelfth school grade, including or supplemented by course work in social or behavioral sciences. Three years of experience in social service work. Or: any equivalent combination of acceptable education and experience which has provided the knowledges, skills and abilities cited above.

(161) Planning Technician I

Education equivalent to completion of twelfth school grade. Or: any equivalent combination of acceptable education and experience which has provided the knowledges, skills and abilities cited above.

(162) Planning Technician II

Education equivalent to completion of twelfth school grade, supplemented by course work in urban planning and development. One year of experience collecting and compiling data used in planning activities. Or: any equivalent combination of acceptable education and experience which has provided the knowledges, skills and abilities cited above.

(201) Administrative Assistant I

Education equivalent to completion of a bachelor's degree program at an accredited college or university. One year experience in one of the administrative fields which has included processing routine operations, writing reports and/or doing research on special projects. Or: