PROVIDED IN THIS ARTICLE OR IN THE RULES AND REGULATIONS OF THE ADMINISTRATION THAT A LICENSE OR PRIVILEGE MAY BE SUSPENDED OR REVOKED ONLY AFTER A HEARING, THE ADMINISTRATION SHALL NOTIFY THE LICENSEE IN WRITING, AT LEAST TEN DAYS PRIOR TO THE DATE SET FOR THE HEARING, OF ANY CHARGE MADE AND AFFORD THE LICENSEE AN OPPORTUNITY TO BE HEARD IN PERSON. THE WRITTEN NOTICE OF THE HEARING SHALL BE SERVED BY DELIVERY TO THE LICENSEE BY REGISTERED MAIL TO THE [[BUSINESS]] ADDRESS OF THE LICENSEE [[OF]] ON RECORD WITH THE ADMINISTRATION.

- (B) WHEREVER IT IS PROVIDED IN THIS ARTICLE OR IN THE RULES AND REGULATIONS OF THE ADMINISTRATION THAT AN APPLICANT OR LICENSEE MAY REQUEST A HEARING UPON REFUSAL, SUSPENSION, OR REVOCATION OF A LICENSE OR PRIVILEGE, THE APPLICANT OR LICENSEE SHALL RECEIVE NOTICE PURSUANT TO SECTION 2-317 OF THIS ARTICLE AND MAY REQUEST ([THE]] A HEARING WITHIN [[TEN]] 15 DAYS FROM THE DATE THAT NOTICE OF THE REFUSAL, SUSPENSION, OR REVOCATION IS MAILED. THE HEARING SHALL BE HELD WITHIN 30 DAYS OF THE DATE OF REQUEST, AND THE ADMINISTRATION SHALL RENDER A DECISION WITHIN 20 DAYS FOLLOWING THE HEARING.
- (C) NOTICE TO AN APPLICANT OR LICENSEE OF A SCHEDULED HEARING SHALL STATE:
- (1) THE DATE, TIME, AND PLACE OF THE HEARING.
- (2) THE LEGAL AUTHORITY [[OR]] AND JURISDICTION OF THE ADMINISTRATION TO HEAR THE CASE.
- (3) THE FACTS IN SUFFICIENT DETAIL TO ENABLE THE LICENSEE TO PREPARE HIS DEFENSE.
- (4) THE NATURE OF THE PROPOSED ACTION WHICH THE ADMINISTRATION IS TO CONSIDER.
- (5) THAT THE LICENSEE MAY BE REPRESENTED BY COUNSEL.
- (6) THAT FAILURE TO APPEAR MAY RESULT IN AN ORDER OF [[DEFAULT BEING ENTERED AGAINST THE LICENSEE]] SUSPENSION UNTIL SUCH TIME AS THE LICENSEE APPEARS FOR A HEARING.
- (D) HEARINGS SHALL BE CONDUCTED ON THE DATE, AT THE APPROXIMATE TIME, AND AT THE LOCATION THE ADMINISTRATION PRESCRIBES, SUBJECT TO THE LIMITATIONS OF SPECIFIC PROVISIONS OF THIS ARTICLE.
- (E) THE ADMINISTRATION MAY SUBPOENA ANY PERSON OR DOCUMENTS, AND TAKE THE TESTIMONY OF ANY PERSON IN THE SAME MANNER AS IS PRESCRIBED IN CIVIL CASES, WITH THE