

(D) DUTIES OF DIRECTOR.

THE DIRECTOR, UNDER THE SUPERVISION AND DIRECTION OF THE CHIEF JUDGE OF THE COURT OF APPEALS OF MARYLAND SHALL:

(1) EXAMINE THE STATE OF THE DOCKETS OF THE COURTS AND DETERMINE THE NEED FOR ASSISTANCE BY ANY COURT;

(2) MAKE RECOMMENDATIONS TO THE CHIEF JUDGE RELATING TO ASSIGNMENT OF JUDGES TO COURTS IN NEED OF ASSISTANCE AND CARRY OUT THE DIRECTIONS OF THE CHIEF JUDGE AS TO ASSIGNMENT OF JUDGES;

(3) COLLECT AND COMPILE STATISTICAL AND OTHER DATA, MAKE REPORTS OF THE BUSINESS TRANSACTED BY THE COURTS, AND TRANSMIT THIS INFORMATION TO THE CHIEF JUDGE IN ORDER THAT ACTION MAY BE TAKEN IN RESPECT TO IT;

(4) PREPARE AND SUBMIT BUDGET ESTIMATES OF STATE APPROPRIATIONS NECESSARY FOR MAINTENANCE AND OPERATION OF THE JUDICIAL SYSTEM AND MAKE RECOMMENDATIONS IN RESPECT TO IT;

(5) DRAW ANY REQUISITION FOR PAYMENT OF STATE MONEY APPROPRIATED FOR MAINTENANCE AND OPERATION OF THE JUDICIAL SYSTEM;

(6) COLLECT STATISTICAL AND OTHER DATA AND MAKE REPORTS RELATING TO EXPENDITURE OF STATE AND LOCAL PUBLIC MONEY FOR MAINTENANCE AND OPERATION OF THE JUDICIAL SYSTEM AND THE OFFICES CONNECTED WITH IT;

(7) OBTAIN REPORTS IN ACCORDANCE WITH LAW OR RULES THE COURT OF APPEALS OR THE CHIEF JUDGE ADOPTS ON CASES AND OTHER JUDICIAL BUSINESS IN WHICH ACTION IS DELAYED BEYOND PERIODS OF TIME SPECIFIED BY LAW OR RULES OF COURT, AND REPORT THE INFORMATION TO THE CHIEF JUDGE;

(8) FORMULATE AND SUBMIT TO THE CHIEF JUDGE RECOMMENDATIONS FOR IMPROVEMENT OF THE JUDICIAL SYSTEM;

(9) MAKE AND PUBLISH AN ANNUAL REPORT OF THE AFFAIRS OF HIS OFFICE; AND

(10) PERFORM OTHER DUTIES THE CHIEF JUDGE ASSIGNS TO HIM.