

## COUNTY LOCAL LAWS

CHANGE IN THE BOUNDARY LINES OF HIS COUNCILMANIC DISTRICT MADE DURING HIS TERM.

SECTION 311. OFFICERS OF THE COUNCIL. THE COUNCIL SHALL ELECT FROM AMONG ITS MEMBERS A CHAIRMAN AND A VICE CHAIRMAN. THE CHAIRMAN, OR IN HIS ABSENCE THE VICE CHAIRMAN, SHALL PRESIDE AT ALL MEETINGS. ON ALL QUESTIONS BEFORE THE COUNCIL THE CHAIRMAN AND VICE CHAIRMAN SHALL HAVE AND MAY EXERCISE THE VOTE TO WHICH EACH IS ENTITLED AS A COUNCIL MEMBER.

SECTION 312. CLERK OF THE COUNCIL. THERE SHALL BE A CLERK OF THE COUNCIL WHO SHALL KEEP MINUTES OF ITS MEETINGS, MAINTAIN ITS JOURNAL AND PERFORM SUCH OTHER DUTIES AS THE COUNCIL MAY DIRECT. THE CLERK OF THE COUNCIL SHALL SERVE AT THE PLEASURE OF THE COUNCIL AND SHALL RECEIVE SUCH COMPENSATION AS THE COUNCIL MAY DETERMINE.

SECTION 313. OFFICE OF AUDITS AND INVESTIGATIONS. THERE SHALL BE AN OFFICE OF AUDITS AND INVESTIGATIONS, UNDER THE SUPERVISION AND DIRECTION OF A COUNTY AUDITOR WHO SHALL BE APPOINTED BY THE COUNCIL. THE COUNTY AUDITOR SHALL SERVE AT THE PLEASURE OF THE COUNCIL AND SHALL RECEIVE SUCH COMPENSATION AS THE COUNCIL MAY DETERMINE. THE AUDITOR SHALL, NOT LATER THAN THREE MONTHS AFTER THE CLOSE OF EACH FISCAL YEAR, PREPARE AND SUBMIT TO THE COUNCIL AND TO THE COUNTY EXECUTIVE A COMPLETE FINANCIAL AUDIT FOR THE PRECEDING FISCAL YEAR OF ALL AGENCIES THAT RECEIVE OR DISBURSE COUNTY FUNDS. UPON RECOMMENDATION BY THE AUDITOR THAT A STATE AUDIT IN A GIVEN YEAR IS ADEQUATE, THE COUNCIL MAY, BY RESOLUTION, EXEMPT FROM COUNTY AUDIT AN AGENCY WHOSE ENTIRE RECORDS, ACCOUNTS, AND AFFAIRS ARE COMPLETELY AUDITED EACH YEAR BY OR WITH THE APPROVAL OF THE STATE OF MARYLAND. ANY SUCH RESOLUTION OF EXEMPTION FROM AUDIT SHALL BE LIMITED TO A PERIOD OF NOT MORE THAN ONE YEAR. IN ADDITION TO THE ANNUAL AUDIT, EITHER THE COUNCIL OR THE COUNTY EXECUTIVE MAY AT ANY TIME ORDER A SPECIAL AUDIT OF THE ACCOUNTS OF ANY AGENCY RECEIVING OR DISBURSING COUNTY FUNDS, AND UPON THE DEATH, RESIGNATION, REMOVAL OR EXPIRATION OF THE TERM OF ANY COUNTY ADMINISTRATIVE OFFICER, THE AUDITOR SHALL CAUSE A SPECIAL AUDIT TO BE MADE OF THE ACCOUNTS MAINTAINED BY THE OFFICER, AND BY HIS AGENCY. IF, AS A RESULT OF ANY AUDIT, AN OFFICER SHALL BE FOUND TO BE INDEBTED TO THE COUNTY, THE COUNTY EXECUTIVE SHALL PROCEED FORTHWITH TO COLLECT THE INDEBTEDNESS. IN THE EVENT THAT THE COUNTY EXECUTIVE SHALL BE FOUND TO BE