

## COUNTY LOCAL LAWS

## COUNCIL BILL NO. 32

AN ACT to repeal and re-enact, with amendments, Sections 1.132 and 1.133 of Title 1 of the Howard County Code, Title "Administration," subtitle "Personnel" providing for changes in the existing positions and the minimum qualifications for job classifications in Howard County.

SECTION 1. BE IT ENACTED BY THE COUNTY COUNCIL OF HOWARD COUNTY, MARYLAND, That Sections 1.132 of the Howard County Code, be and they are hereby repealed and re-enacted, with amendments, to read as follows:

1.132 Class Titles

The following classes of positions shall be within the classified service:

A. Clerical

1. General Clerk
2. Clerk Typist
3. Senior Clerk-Typist
4. Secretary I
5. Secretary II
6. Secretary III
7. Telephone Operator
8. Senior Telephone Operator
9. Reproduction Equipment Operator
10. Reproduction Supervisor
11. Shop Clerk

B. Administration

12. Personnel Assistant
13. Purchasing Assistant
14. Purchasing Technician
- 14A. SENIOR PURCHASING TECHNICIAN
- [ 15. Administrative Assistant ]
- 15A. ADMINISTRATIVE ASSISTANT I
- 15B. ADMINISTRATIVE ASSISTANT II
- 15C. SENIOR ADMINISTRATIVE ASSISTANT
16. Bookkeeping Machine Operator
17. Account Clerk
18. Senior Account Clerk
19. Principal Account Clerk
20. Sanitary Assessment Supervisor