

(13) Purchasing Assistant

Graduation from a recognized high school and One (1) year of experience at the level of clerk-stenographer; or any equivalent combination of education and experience.

(14) Purchasing Technician

Graduation from a recognized high school, preferably completion of a two (2) year community or junior college program, or two (2) years of college training; two (2) years of experience in the purchasing of a variety of standard supplies, materials and equipment; or any equivalent combination of education and experience.

(15) Administrative Assistant

Graduation from a recognized college or university with major courses in business or public administration, plus two (2) years of experience in a related field; or graduation from a standard high school, plus six years of experience in a field of Public Administration; or any equivalent combination of education or experience.

(16) Bookkeeping Machine Operator

Graduation from a recognized high school, plus three (3) years experience in bookkeeping machine operation or any equivalent combination.

(17) Account Clerk

Graduation from a recognized high school and one (1) year of general clerical work; or any equivalent combination.

(18) Senior Account Clerk

Graduation from a recognized high school; two (2) years experience at the level of Account Clerk; or any equivalent combination of education and experience.

(19) Principal Account Clerk

Graduation from a recognized high school, preferably successful completion of a two-year community or junior college program or two years of college training; three (3) years of progressively responsible experience in accounting or bookkeeping work, two years of which shall have been at the level of Senior Account Clerk; or any equivalent combination of education and experience.

(20) Sanitary Assessment Supervisor

Graduation from a recognized high school, supplemented by special training or college courses in real property assessing, preferably college graduation; five (5) years experience in real property evaluation, or related field; or any equivalent combination of education and experience.

(21) Accountant

Graduation from a college or university of recognized standing with major work in BUSINESS ADMINISTRATION; One (1) year of professional accounting experience; or graduation from a recognized high school and three (3) years of progressively responsible experience in a variety of assignments at the level of principal Account Clerk; or any equivalent combination of education and experience.