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ARTICLE 15

GENERAL PROVISIONS

15.01. *Commission Meetings, Minutes, Copies of Documents and Fees Therefor.*—(a) *Meetings.* The Commission may meet in public or executive sessions as it may determine, but all official actions of the Commission shall be taken in public session.

(b) *Minutes.* The minutes of the Commission shall be a public record open to inspection at its offices during regular business hours. It shall not be necessary to physically incorporate in the minutes any maps, drawings or other pictorial matters nor the full text of regulations, plans, budget, programs or other documents relating to actions taken by the Commission; but every such pictorial matter and every full text or other document shall be incorporated by reference in said minutes, shall be preserved in the office with the minutes, and shall be deemed a part of said minutes.

(c) *Filing With Signatories.* One copy of the comprehensive water resources plan, the amenities plan or each part or revision thereof, and of every regulation, standard or rule adopted by the Commission other than those dealing solely with the internal management of the Commission, shall be filed with the chief executive or with such other officer of each signatory as the chief executive thereof may determine by a written notice filed with the Commission.

(d) *Availability of Copies.* The Commission shall supply, upon request accompanied by any fee prescribed by the Commission, a copy of any document or pictorial or other matter which is deemed a part of the Commission's minutes. The Commission shall provide for the dissemination throughout the basin of copies of its comprehensive plans and of parts and revisions thereof, and for their availability to the public.

(e) *Fee For Documents.* The Commission may require payment of a reasonable fee or price for copies of any documents or data supplied by the Commission. Such fee shall not exceed the costs of printing or reproduction and distribution unless the Commission shall determine that other costs, specified by it, shall be included in the fee.

(f) *Communications.* Wherever in this compact provisions are made for communications from the Commission to governmental agencies, such communications shall be addressed to the principal executive or administrative officer thereof, as the case may be.

15.02. *Contracting and Purchasing.*—(a) Every contract in excess of ten thousand dollars (\$10,000.00) for the construction, reconstruction or improvement of any facility and every contract in excess of five thousand dollars (\$5,000.00) for the purchase of services, supplies, equipment and materials shall be advertised and let upon sealed bids to the lowest responsible bidder. Notice requesting such bids shall be published at least ten (10) days before bids are to be received, in a manner reasonably likely to attract prospective bidders. The notice shall state the place where bidders may examine the specifications and other contract documents, and the time and place when bids will be opened.