

Bid. An offer, submitted by a responsible bidder, in ink or typewritten, to furnish goods or services in conformity with the specifications, delivery terms and conditions and other requirements included in the invitation for bids.

Bidder's list. A current file of sources of supply for each category of commodities repetitively purchased for county use.

Capital improvement project. Any contract for the physical public betterment of improvement of county property, including buildings, roads or other county facilities, when the labor is to be performed by other than county forces.

Contractual services. All services of any nature whatsoever including but not limited to any repair or maintenance of equipment, buildings, machinery, other county-owned or operated personal or real property, and insurance on such property. The term "contractual services" shall not include contracts for professional services.

County or county government. The government of Montgomery County, Maryland.

Goods. Supplies, materials, equipment and all tangible commodities, except real property.

Professional services. The services of attorneys, physicians, architects, engineers, consultants or other individuals or organizations whose services by their nature are unique and are customarily negotiated.

Shall. The word shall is always mandatory, and not merely directory as used herein.

Using agency. Any department, office, board or any other unit of the county government using supplies or procuring contractual services as provided for in this article. The county board of education is specifically excepted.

84-12. Purpose of article.

The purpose of this article is to make effective the requirements of Sections 313 and 314 of the Montgomery County Charter, which provides for centralized purchasing and competitive bidding for purchases in excess of three thousand dollars. This article shall be applicable to all purchases and contracts for goods and services used by any county department or agency which are to be paid for out of county funds, except as otherwise provided by public general or public local law.

84-12A. Non-discrimination in Employment.

The chief administrative officer shall, subject to the direction of the County Executive, insure that each and every county contractor adheres to the following standard and each contract shall contain a requirement therefor. The contractor will not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. The contractor will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, creed, color, or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; lay-off or termination; rates of pay or other forms of compensation; and selection