

Section 3. And be it further enacted by the County Council of Howard County, Maryland, That this Act will take effect sixty (60) days after its enactment.

This Bill, having been approved by the Executive and returned to the Council, stands enacted on July 14, 1969.

1969 Legislative Session, Legislative Day No. 18

Council Bill No. 22

An Act enacting new Sections 2.100 through 2.500 of the Howard County Code adopting Rules of Procedure for the Board of Appeals, its Organization, Meeting, Hearings, Petitions and Decisions, and dealing generally with PROCEDURES OF the Board of Appeals.

Section 1. Be it enacted by the County Council of Howard County, Maryland, That Sections 2.100, 2.101, 2.102, 2.103, 2.104, 2.105, 2.106, 2.200, 2.201, 2.202, 2.203, 2.300, 2.400, 2.401, 2.402, 2.403, 2.404 and 2.500 be and the same are hereby added to Title 2 of the Howard County Code, title "Board of Appeals", subtitles Rules of Procedure, Petition, Hearings, Decision and order, to read as follows:

2.100—General

These Rules of Procedure for the Howard County Board of Appeals are adopted pursuant to the authority of Section 501(c) of the Howard County Charter.

2.101.1—Organization—The Howard County Board of Appeals shall consist of three members appointed by the County Council and as provided in Section 501(a) of the Howard County Charter.

The members shall designate one member to be chairman on the first meeting day in January in each and every year.

The Chief of the Division of Zoning of the Office of Planning and Zoning (the Zoning Enforcement Officer) shall be the ex officio Clerk of the Board of Appeals in matters relating to zoning and shall be the custodian of the Record of Proceeding and shall maintain the docket in each zoning case.

2.101.2—The Board shall appoint a Secretary who shall be responsible for the Record of Proceeding and shall maintain the docket and files for the Board in all matters other than those pertaining to zoning.

2.101.3—The County Solicitor shall be the legal advisor and the draftsman for the Board of Appeals. The County Solicitor shall attend the Board in all its meeting and hearings unless excused by the Chairman. With the approval of the Chairman, the County Solicitor may delegate these duties from time to time, to an Assistant County Solicitor.

2.101.4—The Chairman shall have the duty and responsibility for the overall coordination, direction and supervision of the officers and employees of the Board.

2.102—Meetings and Hearings—The Board shall hold such meetings and hearings as may, from time to time, be scheduled by the Secretary as directed by the Chairman. The Board may meet in closed session for the purpose of discussing testimony and petitions. All evidence, petitions,