

(b) *The Executive Assistant shall be selected for the position on the basis of merit, shall have had a minimum of ~~five~~ SEVEN years' experience in municipal administration or similar-type BUSINESS administrative functions. He shall hold a degree from a recognized college or university in Business or Public Administration or in another field which may be approved by the County Commissioners.* EACH YEAR OF EDUCATION AT A RECOGNIZED COLLEGE OR UNIVERSITY IN BUSINESS OR PUBLIC ADMINISTRATION OR IN ANOTHER FIELD WHICH MAY BE APPROVED BY THE COUNTY COMMISSIONERS MAY BE SUBSTITUTED FOR ONE YEAR OF EXPERIENCE IN ARRIVING AT THE MINIMUM YEARS OF EXPERIENCE REQUIRED TO QUALIFY FOR THE POSITION OF EXECUTIVE ASSISTANT.

(c) *The Executive Assistant shall have such powers and duties as prescribed by the said County Commissioners including; supervision and coordinating those general policies and instructions of the County Commissioners with respect to the several departments or administrative agencies of the County, the representation of the County Commissioners as liaison officer at those departmental and administrative agencies having functions affecting Carroll County, and to recommend to the County Commissioners from time to time policies, regulations or procedures which will aid in increased efficiency in the administration of the county's affairs.*

(d) *The County Commissioners may authorize the Executive or Administrative Assistant to serve as Clerk to the County Commissioners. He shall give his personal attendance at the office of the County Commissioners during business hours. He is authorized to administer an oath or affirmation to any person presenting a claim to the Commissioners against the County. IN NO CASE SHALL THE EXECUTIVE OR ADMINISTRATIVE ASSISTANT HOLD ANY OTHER COUNTY JOB.*

(e) *The County Commissioners shall have full authority to make a temporary appointment of a Deputy Administrative Assistant to perform the duties of the Executive or Administrative Assistant in the event that illness or other just causes render him unable to perform his duties as defined by law.*

SEC. 2. *And be it further enacted, That this Act shall take effect July 1, 1970.*

Approved May 5, 1970

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CHAPTER 626  
(House Bill 1143)

AN ACT to repeal and re-enact, with amendments, Section 654(a) of Article 43 of the Annotated Code of Maryland (1965 Replacement Volume), title "Health," subtitle "Sanitary Districts," to remove the interest rate ceiling on sanitary bonds for Calvert County.