

*and all other forms requisite or necessary to carry out the provisions of this article and any other laws, the enforcement and administration of which are vested in the department.*

§ 2-310. *Unauthorized soliciting.*

*No person, in or around any building or premises used or occupied by the department for the transaction of business lawfully provided for in this article, shall assist, offer to assist, or solicit, for a fee charged directly or indirectly, any person to obtain a permit to operate a motor vehicle, a certificate of title, motor vehicle registration, other requisite licenses, or for the filing of statements, or engage in or around said building or premises directly or indirectly in such business or occupation for gain, nor shall any person in or around such building or premises, in any manner interfere with any person or persons transacting business for or with the department.*

§ 2-311. *Authority to administer oaths.*

(a) *Officers and employees of the department designated by the commissioner for, the purpose of administering the vehicle laws, may administer oaths and take acknowledgments of signatures.*

(b) *Whenever any person is required to submit any statement, fact, or information to the Department under oath, verification, affirmation, affidavit, or any similar form, the Department, in lieu of requiring its submission in that form, may require the person submitting it to sign a certification under penalty of law. The certification may be substantially in the following form: "I certify, under penalty of law, that the statements made herein are true and correct, to the best of my knowledge, information, and belief."*

§ 2-311.1 *Use of department's records in judicial proceedings.*

(a) *The commissioner and such officers of the department as he may designate, subject to the limitations elsewhere provided, may prepare under the seal of the department and deliver upon request a certified copy of any record of the department, charging a fee of \$1.00 for each document so authenticated; and every certified copy shall be admissible in any proceeding in any court in like manner as the original thereof.*

(b) *Whenever any subpoena duces tecum is issued to the commissioner or any official of the department for the production in any proceeding in court of a copy or photostat of the books, papers, entries, records, or proceedings of the department, it shall not be necessary for the commissioner or official of the department to whom the subpoena is issued or for any employee of the department to appear personally; and a copy or photostat duly certified of the books, papers, entries, records, or proceedings of the department submitted as provided herein shall be full compliance with the subpoena. Upon their application to the court and for good cause shown, the court may compel the attendance of an authorized representative of the department to answer the subpoena duces tecum.*

§ 2-312. *Records of department.*

(a) *The commissioner shall keep a record of all statements filed with him and all certificates issued by him.*

(b) *All records of the department, other than those declared by law to be confidential for use of the department, shall be open to*