

DENT OF PUBLIC BUILDINGS AND GROUNDS IN ANNAPOLIS SHALL BE SUPERINTENDENT OF ANNAPOLIS PUBLIC BUILDINGS AND GROUNDS. *He shall have assigned to him* such other employees, at such compensation, as shall be provided for in the State budget, for the purpose of maintaining and guarding the public buildings and grounds of the State in the City of Annapolis.

135.

The duties of the Superintendent of Annapolis Public Buildings and Grounds, *under the direction of the Secretary of General Services*, shall be as follows:

(1) He shall keep a full and complete inventory of all movable property belonging to the State, in the public buildings in the City of Annapolis, a copy of which shall be filed with the Secretary of **[State]** *General Services*, and shall deliver said inventory, together with the property, to his successor in office, and shall have charge of and be responsible for the safekeeping of said property.

(2) He shall have charge of said public buildings and be responsible for the cleaning, lighting and watching of the same, and every part thereof, and shall keep clean and in proper order the hall or entrance to the State House, the Senate chamber and hall of the House of Delegates and the committee rooms, and during the recess of the General Assembly keep them thoroughly cleaned and ventilated and before each session arrange the furniture, carpets, and desks and prepare both chambers for the assembling of the legislature.

(3) He shall have entire charge of the water closets attached to the State House and keep the same cleaned, ventilated and supplied with water and in every respect in thorough order.

(4) He shall take charge of and keep in order the fire apparatus belonging to the State.

(5) He shall have charge of the grounds attached to the public buildings of the State in the City of Annapolis and shall keep the same in a neat and clean**[ly]** condition at all times.

(6) He shall have charge of all repairs made upon the public buildings and work upon the public grounds which may be ordered by the Governor, *Secretary of General Services* or Board of Public Works or that may be provided for by act of the General Assembly and of any additions thereto which may be so ordered, and shall see that all contracts entered into for work upon said buildings and grounds are faithfully executed and report to the **[Governor]** *Secretary of General Services* or Board of Public Works any violations thereof by any contractor or contractors.

(7) He shall from time to time report to the **[Governor]** *Secretary of General Services* the condition of the carpets, furniture and so forth, and may upon the order of the **[Governor]** *Secretary of General Services* sell such articles as are deemed unserviceable or useless for the purposes of the State, and pay the proceeds of such sales into the treasury, and he may also, with the approval of the **[Governor]** *Secretary of General Services*, purchase such new articles of furniture, carpets, and so forth, as are necessary for the comfort and convenience of the public officers and members of the General Assembly.