

(4) Represent the Board of Public Works at the opening of all bids for public improvements and tabulate, record and advise said Board on such bids;

(5) Supervise all appraisals in connection with public improvements;

(6) Inspect and approve materials, equipment, and methods used in making public improvements, and inspect public improvements during the course of construction or repair, such inspection and approval of materials, equipment and methods to be in addition to and not in lieu of the responsibility of the architect or engineer to supervise work for which employed;

(7) Review maintenance and operation of public improvements to the extent that any engineering questions are involved therein; *and establish and supervise a comprehensive and continuing maintenance and repair program for all State operated public improvements;*

(8) Assist and advise the Board of Public Works and other departments and agencies in the review and approval of changes in plan, specifications or contracts for public improvements;

(9) Assist the *Department of State Planning* [Commission] in the development of technical details necessary for the preparation of the capital improvement program of the State and its departments, institutions and other agencies;

(10) Assist the *Department of State Planning* [Commission] in its regional studies relating to land acquisitions, transfers, dedications, leases, etc.;

(11) Collect and maintain records of construction costs and progress on all public improvements;

(12) Enforce the State Building Code [after such time as said code is declared effective];

(13) Collect and maintain a complete and accurate file of drawings and plats of the location and situation of all public improvements, provided that all original drawings, plats, specifications and records shall be [stored in a fireproof vault] *adequately stored and protected;* and

(14) Perform such other functions and duties as may be delegated to it or requested of it by the Board of Public Works.

### 23.

There is hereby established a Board of Architectural Review, which shall be composed of seven members to be appointed by the [Director,] *Secretary of General Services*, from a list of not less than five names to be submitted by the Baltimore Chapter of the American Institute of Architects, and from a list of not less than five names to be submitted by the Potomac Valley of Maryland Chapter of the American Institute of Architects and from a list of not less than five names to be submitted by the Chesapeake Bay Chapter of the American Institute of Architects. The terms of the members first appointed shall be two years and thereafter the terms