

Unless the appointment is temporary as aforementioned, such person filling the office respectively designated aforesaid shall not be removed except for misfeasance, malfeasance, neglect of duty, criminal culpability or any act of commission or omission detrimental to the Town of St. Michaels. Such removal must be effected by resolution of the Commissioners setting forth the act or conduct so charged and the date of termination of employment to be effective. The said resolution shall be served upon such officer personally or by registered mail or certified mail return receipt requested and he shall have a right to a hearing by the Commissioners upon written request therefor provided such request is made in writing not later than ten days after the receipt of the resolution aforesaid. The Commissioners shall provide for a transcript of the proceedings of the hearing which shall take place not more than thirty (30) days after the request for hearing has been made as aforesaid. Upon an adverse decision of the Commissioners the Officer shall have the right to appeal under the Maryland Administrative Procedure Act.

The compensation of the appointed Officer shall be determined by the Commissioners from time to time. Such compensation once determined for an officer shall not be reduced so long as that particular person holds office. Nothing shall limit the right of increasing that compensation by act of the Commissioners from time to time.

The qualifications of each Officer shall be such as may be required by resolution or as determined by the best judgment of the Commissioners in considering the appointment. The duties of each officer shall be respectively as follows:

A. Town Clerk. In addition to such other duties and powers as the Charter may provide and as the Commissioners of St. Michaels may direct it shall be the duty and the power of the Town Clerk (1) to attend all meetings of the Council and act as Clerk thereof; (2) to be custodian of municipal assessment books and tax records; (3) to issue certified statements of taxes due and unpaid; (4) to possess the powers, duties and liabilities as a fiduciary; (5) to deposit in a bank in the Town all taxes and money received or collected and to perform such other functions and duties as may be assigned by the Commissioners from time to time. The Town Clerk shall be bonded with such corporate surety and in such a manner the council may require.

B. Assistant Town Clerk. The Assistant Town Clerk shall assist the Town Clerk in the performance of all duties and responsibilities under the direction of said Clerk and in the absence of the Town Clerk shall have all of the powers and duties set forth either within this charter or by ordinance or resolution of the Commissioners of St. Michaels. The Assistant Town Clerk shall have to provide a bond with such corporate surety and in such a manner as the Council may require.

C. The Chief Code and Enforcement Officer. In addition to such other duties and powers as the Charter may provide and as the Council may by ordinance or resolution or otherwise direct, the Chief Code Enforcement Officer shall be responsible for the enforcement of all housing, building and safety codes. Such officer shall be directly responsible to the commissioners and shall perform such duties as the commissioners shall from time to time assign.

D. Maintenance Engineer. In addition to such other duties and powers as the Charter may provide and the Council may by ordinance or resolution direct shall be the duty and the power of the maintenance engineer to assume all responsibility for the maintenance of all service and public facilities provided by the commissioners of St. Michaels to the