

thereof by mailing a notice thereof to all licensed employment agencies in the State and in addition by publishing such notice at least once, not less than ten days prior to such hearing, in such newspaper or newspapers of general circulation as the Commissioner shall prescribe.

**165A.**

There is hereby created within the Department of Labor and Industry an Employment Agency Advisory Board, consisting of seven members, which shall be appointed by the Commissioner of Labor and Industry with the approval of the Governor. Among the members of the Advisory Board shall be three representatives of employment agencies and four disinterested persons representing the public. One of the public members shall be designated by the Governor to serve as Chairman. Representatives serving on the Board shall be geographically apportioned over the State. The Commissioner shall appoint one member from each group for a term of two years, one member of each group for a three year term, one member of each group for a four year term, and the chairman to be designated by the Governor for a four year term. Appointments shall thereafter be for a term of four years, except that in the event of any vacancy the appointment shall be for the unexpired term of the holder thereof. It shall be the duty of the Advisory Board to assist the Commissioner in the formulation of rules and regulations as prescribed in this section. Members of the Advisory Board shall serve without pay but shall be reimbursed for their travel and reasonable expenses in amounts approved by the Commissioner of Labor and Industry.

**166.**

(a) The license issued by the Commissioner of Labor and Industry shall be posted in a prominent place in each place of business maintained by an agency. Every employment agency shall keep detailed records on forms approved by the Commissioner on all employer job orders and all referrals made on such orders. All applicants for employment shall be furnished a true copy of each contract or other form to which the applicant becomes a party at the time of executing such contract or document. For any fee received from an applicant by a licensee, the licensee shall give to said applicant a receipt upon a form approved by the Commissioner of Labor and Industry stating (1) the name of the person owing the fee, (2) the amount of the fee paid and the balance due, and (3) the date of payment.

(b) Each employment agency must maintain a file of all job advertisements identified by date and publication. All advertisements and other promotional material shall carry the name and address under which the agency is licensed to do business. All advertisements except those appearing in the classified employment agency columns of newspapers shall use the word "Agency" in the same.

(c) The term "acceptance of position by applicant" shall mean the actual commencement of work or an agreement between the applicant and the employer for the applicant to commence work on a fixed date at an agreed remuneration.

(d) Employment shall be considered to be temporary when within 90 days after employment commences the employment is terminated