- (c) The judges of the People's Court of Prince George's County, shall arrange their dockets in such manner that a separate day or days, or part of a day of each week, in each court of the circuit, shall be devoted exclusively to the hearing of civil cases, criminal cases and traffic cases arising under Article 66½ of the Annotated Code of Maryland (1957 Edition, as amended from time to time), respectively, as the volume and kind of cases may from time to time require.
- (d) The Sheriff of Prince George's County is hereby authorized, directed and required to serve all civil process issued by said judges. The Sheriff shall be reimbursed by the County Commissioners for his expenses incurred in serving process.
- At the expiration of the term of office of the present clerks of the trial magistrates courts for Prince George's County, and every four years thereafter, there shall be appointed by each judge a chief clerk. Such clerks shall keep all dockets of and supervise and manage the office of said court. Notwithstanding any other provision of law, the dockets and records of arrest and convictions in traffic violations, and all other traffic records, shall be kept by the clerks in such form and under such plan as may jointly be agreed upon by the judges of the People's Court and the Department of Motor Vehicles. Each clerk shall make proper report at periodic intervals of all traffic convictions to the Department of Motor Vehicles in accordance with such agreed plan, and, together therewith, shall make remittance of all revenues due the State of Maryland from traffic violation fines and costs to the Department of Motor Vehicles. The [county treasurer] internal auditor of Prince George's County shall regularly audit the accounts and records of said clerks and shall furnish the Department of Motor Vehicles and the State Comptroller regularly a certificate attesting to the fact that an audit verification of traffic violation fines and costs imposed in the People's Court has been made, and that all fines and costs due the State of Maryland have been remitted to the Department of Motor Vehicles. Each clerk shall have custody of all monies paid into the court for any purpose and shall deposit such monies promptly in an account in his name in Prince George's County; each clerk shall prepare, sign and deliver with appropriate remittances to county and State officials such reports of fines, forfeitures and costs as are required of trial magistrates by law; each clerk shall report the funds in his custody regardless of which judge or judges may from time to time preside in the court; the clerks shall perform such other duties as shall be properly assigned to them by the judges of the People's Court, and they shall receive such salary as shall be fixed by the County Commissioners of said county in equal monthly installments; the said clerks before entering upon their duties shall each give bond to the State of Maryland in the penalty of \$25,000.00 with corporate sureties satisfactory to said County Commissioners, the premium of said bonds to be paid to the County Commissioners of Prince George's County. The County Commissioners of Prince George's County shall provide such additional clerical help as may be necessary to carry out the administrative work of said courts at salaries to be fixed by said County Commissioners.
- (f) Every full-time judge of the People's Court for Prince George's County shall be paid, after the termination of active service,