

detailed and itemized estimate of the amounts to be required for the operation of such agency during the ensuing fiscal year, classified in such form and containing such other information as the County Commissioners shall require from time to time. Such estimate shall be submitted under the oath of the official in charge of such agency that such estimate and the matters and facts contained therein are true and correct to the best of his knowledge, information and belief. The term "county agency" shall include any office, department, board, bureau, agency, or institution receiving any appropriation from county funds, whether or not the officers thereof be elected or appointed or whether they be County or State officers. The Board of County Commissioners shall also submit a detailed and itemized estimate of the amounts for the operation of its office as well as for other expenditures to be made at the direction of said Board.

467. Same; preparation of proposed budget.

(a) Before **November** *May* 1st in each year, the County Commissioners shall prepare a proposed budget, containing the following items:

468. Same; hearing.

In each year the County Commissioners prior to the adoption of the budget shall, after public notice, hold at least one public hearing on the proposed budget. Public notice of the time and place of said hearing shall be given by at least one week's notice in at least two newspapers of general circulation in Harford County. From **November** *May* 1st until **December** *June* 1st in each year at least one copy of such proposed budget shall be available for public inspection at the office of the County Commissioners during all regular business hours.

469. Same; tax rate, listed activities.

(a) During the period from **November** *May* 1st to **December** *June* 1st in each year, the County Commissioners of Harford County are authorized and empowered to revise the proposed budget and any part thereof by increasing, decreasing, eliminating or adding items provided that there shall be no consolidation of items in such manner as to reduce the detailed statement of the appropriations. They shall further be authorized to revise the schedule of anticipated receipts and estimated rates in such manner as they may deem necessary. No later than **December** *June* 1st in each year, or on the first day thereafter, if **December** *June* 1st be a legal holiday, the County Commissioners of Harford County shall by a majority vote adopt the final budget, schedule of anticipated receipts, fix the tax rates and impose the levy for the ensuing fiscal year. Such levy together with any surplus county funds and all other revenues from all other sources as shown by the schedule of anticipated receipts, must be sufficient to cover the total appropriations in the budget. The final budget, schedule of anticipated receipts and levies so adopted shall be signed by a majority of the County Commissioners, certified by their Clerk, and at least one copy kept on record at the office of the County Commissioners, open to public inspection during regular business hours throughout the fiscal year which it covers.