

(3) To supervise the performance of the duties imposed by law, or by the **[Commission]** *Director*, upon the Supervisors of Assessments appointed for *the* various counties and Baltimore City, and in pursuance thereof said **[Commission]** *Director* is authorized and directed to officially designate one of its employees as "~~Chief Supervisor of Assessments~~", ~~whose duty it shall be, under the control of~~ VISOR OF ASSESSMENTS", AND TWO OF ITS EMPLOYEES AS ASSISTANT STATE SUPERVISORS OF ASSESSMENTS, WHOSE DUTIES SHALL BE, UNDER THE CONTROL OF the **[State Tax Commission]** *Director*, to supervise the performance of the duties of the various supervisors of assessments and supervise the performance of the duties of various assessors appointed by the County Commissioners of this State. THE CHIEF AND ASSISTANT STATE SUPERVISORS OF ASSESSMENTS SHALL HOLD THEIR POSITIONS DURING GOOD BEHAVIOR, SUBJECT ONLY TO REMOVAL BY THE DEPARTMENT, AFTER HEARING FOR INCOMPETENCY OR OTHER CAUSE.

(4) To supervise the assessment of all property in the counties and cities of this State to the end that all taxable property shall be entered upon the assessment rolls and equalized between persons, firms and corporations, so that all persons, firms and corporations shall be assessed alike for like kind of property.

(5) To prepare and install for each county and Baltimore City a complete record of properties and system of appraisal aids consisting of property description cards, property location maps, land classification maps, unit value maps, and records of new construction, sales, building costs and private appraisals, together with proper indexes and cross-indexes. It shall be the duty of the **[Commission]** *Director* to complete this work by January 1, 1954, so that by that date each county and Baltimore City shall have a complete record of properties and system of appraisal aids. The **[Commission]** *Director* shall establish and prescribe all forms, notices, records, reports and office procedure for the supervisors of assessments and assessors and shall so supervise the work of the supervisors of assessments and the assessors as to assure the proper use and maintenance of these forms, notices, records, reports and office procedures.

(6) To provide, subject to the approval of the Comptroller of the Treasury, for a uniform system of accounts to be used by all collectors of State taxes.

(7) To formulate, whenever the **[Commission]** *Department* shall deem it practicable, standards or units for the assessment of various kinds of property, and to issue instructions to local supervisors of assessments in regard thereto and to require the use thereof. To confer with County Commissioners and the **[Appeal Tax Court of]** *Board of Municipal and Zoning Appeals* of Baltimore City and visit each county as often as necessary.

(8) To enforce and execute a continuing method of assessments so that all assessable property in every county and in Baltimore City shall be thoroughly reviewed at least once each year. It shall be the duty of the **[Commission]** *Department*, after consultation with the county commissioners in the several counties, or the appeal tax court where such exists, or the board of municipal and zoning appeals in Baltimore City, as the case may be, to require that all assessable