

(b) *The Department shall be in charge of the supervision of all persons placed on probation by the Court and over whom the Court may otherwise retain jurisdiction.*

(c) *The Department shall make such preliminary investigation of any person subject to the jurisdiction of the Court as may be directed by the Judge and shall transmit to the Judge its findings and recommendations in writing whenever so requested by the Judge.*

(d) *In making such investigations and in otherwise supervising persons under the jurisdiction of the Court, the Department shall have full authority to make use of the psychiatric and psychological services of the Anne Arundel County Health Department.*

(e) *The Department shall keep accurate records and statistics on the number of cases which come under the jurisdiction of the Court, said records and statistics to be available to the Court whenever needed.*

213C. Personnel. *The Department shall consist of the following personnel:*

(a) *A Director of Probation, who shall be a graduate of an accredited school of social work and who shall have had previous experience or field work in an authoritative agency.*

(b) *Such number of Assistant Probation Officers, who shall have successfully completed at least two years of schooling in an accredited College or University, or its equivalent in the discretion of the Court, and such number of other personnel as shall be deemed necessary to carry on the work of the Department, said numbers to be determined by the Judge with the approval of the County Business Manager.*

213D. Appointments. (a) *The Director of Probation shall be appointed by the Judge of the Circuit Court for Anne Arundel County sitting as a Juvenile Court. The Judge shall, in his sole discretion, have the right to remove the Director of Probation at any time for incompetency or neglect of duty, upon thirty (30) days' written notice of the date of removal.*

(b) *All other personnel in the Department shall be appointed by the County Business Manager upon the recommendation of the Director of Probation with the approval of the Court, and may be removed at any time by said Director, with the approval of the Court and the County Business Manager, upon thirty (30) days' written notice of the date of removal.*

213E. Duties of Personnel. (a) *Director of Probation. Under the supervision and administrative direction of the Court, the Director of Probation shall be in full charge of the Department and shall set up procedures, rules and regulations for carrying out the functions and duties of the Department. He shall be responsible for the direct supervision and administration of all personnel in the Department. He shall keep himself and the Court informed of the availability of other community agencies for handling children's problems. He shall make every effort to screen all cases before petitions are made out against persons who might be brought before the Court.*

(b) *Assistant Probation Officers. The Assistant Probation Officers shall perform such duties as they may be called upon to perform*