

of the Mayor and Council, be removed from office and a successor appointed, and who shall be a qualified voter in the elections of said city, and who shall qualify by taking the same oath as the Mayor.

The City Clerk-Treasurer shall attend all meetings of the Mayor and Council, shall keep the minutes thereof, shall keep the ordinance book herein provided for, and shall submit said minutes and ordinance book to the inspection, in his presence, of any citizen of the city. He shall keep the assessment books, collect all taxes and receive and pay out all moneys belonging to said city. He shall keep an accurate account of the receipts and disbursements of the Mayor and Council and shall render monthly statements to the Mayor and Council of such receipts and disbursements, and shall submit his accounts to them upon their order for audit. Before said City Clerk-Treasurer shall enter upon the duties of his office, he shall execute and deliver to the Mayor and Council a bond, at the cost and expense of the city, payable to the Mayor and Council of Glen Burnie, in such penal sum as the Mayor and Council shall by ordinance fix, the sureties to be approved by the Mayor and Council and conditioned upon the faithful performance of the duties of his office. The said City Clerk-Treasurer shall receive such compensation as may be deemed proper by the Mayor and Council.

Budget:

341-41. The city shall operate on an annual budget which the Mayor shall submit to the Council at such times as the Council shall determine. The budget shall contain a complete financial plan for the year and shall contain estimates of anticipated revenues and expenditures for the coming year. The total of the anticipated revenues shall equal the total of the proposed expenditures. The budget shall be a public record in the office of the Clerk-Treasurer and open to public inspection by anyone.

Appropriations:

341-42. No public money may be expended without having been appropriated by the Council. From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes named therein.

No officer or employee shall expend, during any year, any money or incur any liability or enter into any contract which by its terms involves the expenditure of money