

appoint such assistant Town Clerks as it may deem necessary.

72. (Oath) *Before entering upon the duties of his, her or their respective office, the Town Clerk, Deputy Town Clerk and Assistant Town Clerks shall make the declaration of religious belief and take and subscribe the oath set forth in the Constitution of Maryland before the Town Commissioner designated as President and the same shall be recorded in the minutes of the proceedings of the Town Commissioners.*

73. (Bond) *And before entering upon the duties of his, her or their respective office, the Town Clerk, Deputy Town Clerk and Assistant Town Clerks shall give bond to the State of Maryland with such sureties as the Town Commissioners may approve and in the penal sum of Five Thousand Dollars (\$5000.00), conditioned for the faithful and proper collection, accounting and disbursement of all moneys of said Town and for the faithful performance of all other duties devolving upon him, her or them; such bond to be acceptable whether given individually or by all of said Clerks as a "blanket" surety bond and the expense of which shall be borne by the Town.*

74. (Duties of Town Clerk) *The Town Clerk shall attend every meeting of the Town Commissioners and keep the minutes and proceedings of such meetings in a well-bound book reserved for that purpose. He shall perform such other and further duties as may be prescribed by ordinance, order of the Town Commissioners or by this Charter, and he shall be the Collector of Taxes of the Town.*

75. (Duties of Deputy and Assistant Town Clerks) *The Deputy Town Clerk shall have and exercise all of the powers and duties of the Town Clerk when the Town Clerk is unable to perform the same by reason of sickness, absence or for any other reason, and shall perform such other and further duties as may be prescribed by order of the Town Commissioners.*

The Assistant Town Clerks, in the order of their seniority, shall have and exercise all of the powers and duties of the Town Clerk when the Town Clerk and Deputy Town Clerk are unable to perform the same by reason of sickness, absence or for any other reason, and shall perform such other and further duties as may be prescribed by order of the Town Commissioners.