

*seventh day of December. Should the council take no final action ON or prior to such day, the budget, as submitted, shall be deemed to have been finally adopted by the council.*

*77. Certified Copy On File. A copy of the budget as finally adopted shall be certified by the mayor and city clerk and filed in the office of the city treasurer. The budget so certified shall be printed, mimeographed, or otherwise reproduced and sufficient copies thereof shall be made available for the use of all offices, departments and agencies and for the use of interested persons and civic organizations.*

*78. Budget Establishes Appropriations. From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.*

*79. Allotments. Before the beginning of the budget year, the head of each office, department, or agency shall submit to the mayor, when required by him, a work program for the year, which shall show the requested allotments of the appropriations for such office, department, or agency, by quarterly (three-month) periods, for the entire budget year. The mayor shall review the requested allotments in the light of the work program of the office, department, or agency concerned and may revise such allotments before approving the same. An approved allotment may be revised during the budget year by the mayor after consultation with the director or head of the office, department, or agency concerned. At the end of the fiscal year the sum of the four quarterly allotments made by the mayor shall not be greater than one hundred per cent (100%) nor less than ninety per cent (90%) of the total appropriation as made by the council. The term appropriation as used here shall include any supplemental, deficiency, or emergency appropriations and any transfers of funds authorized by state law or by this charter.*

*80. Countersignature of Checks. All checks issued by the city treasurer in payment of salaries and other municipal obligations shall be countersigned by the president of the council.*

*81. Disbursements. No disbursing officer of the City of Salisbury shall authorize any expenditure under a council appropriation except as covered by such quarterly allotment or upon the specific authorization of the mayor.*