

rules but not less frequently than once every two weeks. Special meetings may be called in writing by the mayor or by a majority of the members of the council as often as necessary for the transaction of business.

10. *Quorum.* A majority of the council shall constitute a quorum for the transaction of business, and a majority of those present shall decide any question unless otherwise provided in this charter.

11. *Procedure.* The council shall organize by electing a permanent president of the council. If the president is absent, the council shall elect a president *pro tempore* for such meeting. The council shall determine its own rules and order of business. It shall keep a journal of its proceedings and the journal shall be open to public inspection.

12. *Vacancies.* Vacancies in the council shall be filled as provided in Section 52 of this charter.

13. *Departments.* The council by ordinance may create, change, and abolish offices, departments, or agencies, other than the offices, departments, and agencies established by this charter. The council by ordinance may assign additional functions or duties to offices, departments, or agencies established by this charter, but may not discontinue or assign to any other office, department, or agency any function or duty assigned by this charter to a particular office, department, or agency.

14. *Salaries of Officers and Employees.* The council shall fix the salaries of all employees and appointees of the City of Salisbury, including the salaries of all heads of offices, departments, or agencies, but not including the salary of the mayor or councilmen or other elected officials.

15. *Ordinances.* When any ordinance is introduced for passage by the council it shall be read but not passed at the meeting at which it is introduced. As soon thereafter as conveniently may be, a statement of the substance of the ordinance shall be published by posting the same at some public place in the City of Salisbury (or by printing the same in some newspaper of general circulation printed in the City of Salisbury). At any regular or special meeting of the council held not more than sixty nor less than six days after the meeting at which the ordinance was introduced and first read, the ordinance shall be read for a second time and passed, or amended and passed, or rejected, or its consideration deferred to some specified future date by the council; provided that no ordinance shall