

(c) The City Manager shall be the appointing authority as to all persons in the Classified Service, subject to the provisions therefor, elsewhere in this Article.

66. FINANCES. The City Manager shall annually prepare a proposed budget for the next fiscal year, and submit it to the Mayor and City Council at such time as may be required. After a budget has been adopted he shall be responsible for its administration.

(b) He shall prepare and submit to the Mayor and City Council as of the end of the fiscal year a complete report on the finances and administrative activities of the City for such period.

(c) He shall from time to time keep the Mayor and City Council advised as to the financial condition and future needs of the City, and make such recommendations as to him seem advisable.

### UNCLASSIFIED SERVICE

67. MEMBERS. (a) The Unclassified Service of the City shall include the following persons and positions:

(b) All elective officers, and persons appointed to fill vacancies therein.

(c) The City Manager.

(d) The City Solicitor.

(e) Members of Boards and Commissions in the service of the City, to be appointed by the Mayor and City Council.

(f) Persons employed to make or conduct any special inquiry, investigation, examination or installation, if the City Manager or the Mayor and City Council certifies that such employment is temporary and that it should not be done by employees in the Classified Service.

(g) Any other office or position so specified in this Article.

67A. RESIDENCE. Unless provided otherwise in this Article, each department head at the time of his appointment shall have been a resident of the city for at least three years, and shall remain a resident of the city during the time he serves as such department head.

68. STATUS. Persons in the Unclassified Service have no assurance of permanent tenure in the office or position they hold. Except for those in elective positions, they may be suspended or removed from City employment at any time.