

or vote, except that a vote to adjourn or regarding the attendance of absent members may be adopted by a majority of the members present.

(g) Legislative Procedure. Ordinances and resolutions shall be introduced in the Board only in written or printed form. All ordinances except those making appropriations and those codifying or re-arranging existing ordinances or enacting a code of ordinances, shall be confined to one subject and the subject of all ordinances shall be clearly expressed in the title. Ordinances making appropriations shall be confined to that subject. The final reading of each ordinance shall be in full unless a written or printed copy thereof shall have been furnished to each member of the board prior to such reading. The yeas and nays shall be taken upon the passage of all ordinances and resolutions and entered upon the journal of the proceedings of the Board. The enacting clause of all ordinances shall be "Be it ordained by the Town of Libertytown".

(h) Ordinances shall take effect at the time indicated therein and if no time be specified, then 30 days after their adoption. Upon its final passage, each ordinance or resolution shall be authenticated by the signature of the Mayor and the Secretary and Treasurer and shall be recorded in a book kept for that purpose. Within thirty days after final passage, each ordinance and resolution shall be published at least once in such manner as the Board may prescribe by ordinance and a copy thereof shall be filed with the Clerk of the Circuit Court for the County who shall keep the same in a book or file entitled or labeled "Ordinances of the Town of Libertytown". The Clerk to the County Commissioners shall annually receive ten dollars (\$10.00) for costs in so recording ordinances.

4. (The Mayor) (a) Powers and Responsibilities. The chief executive of the corporation shall be known as the Mayor of the Town. It shall be his duty to act as chief conservator of the peace within the town, and for that purpose he shall have a power of arrest; to supervise the administration of the affairs of the Town; to see that the ordinances of the town and the laws of the County and State are enforced therein; to make such recommendations to the Board of Aldermen as may seem to him desirable; to keep the Board advised of the financial condition and future needs of the Town; to prepare and submit to the Board such reports as may be required by it; and to perform such other duties as may be prescribed by this section or required of him by ordinance or resolution of the Board not inconsistent with this section.