

(b) To hear and decide special exceptions to the terms of any ordinance or other legislation adopted pursuant to this sub-title upon which such Board may be required to pass under such ordinance or other legislation;

(c) To hear, decide and grant specific variances from the the zoning regulations, adopted pursuant to this sub-title in proper cases, subject to such rules, regulations, restrictions, guides and standards as may be provided by appropriate action of the legislative body of the political subdivision.

In political subdivisions where a zoning board of appeals or adjustment already exists, such zoning board of appeals or adjustment may be appointed as the Board of Appeals. Otherwise, the Board of Appeals shall consist of five members and they shall be appointed for a term of four years, but of the first appointed members one shall be appointed for a term of one year, one for a term of two years, one for a term of three years and two for a term of four years. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant. The members of the Board of Appeals shall be removable for cause by the appointing authority upon written charges and after public hearing.

The Board shall adopt rules in accordance with the provisions of any ordinance adopted under this sub-title. Meetings of the Board shall be held at the call of the Chairman and at such other times as the Board may determine. The Chairman, or in his absence the acting Chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be public. The Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall immediately be filed in the office of the Board and shall be a public record.

Appeals to the Board may be taken by any person aggrieved, or by any officer, department, board, or bureau of the political subdivision affected by any decision of the administrative agency. An appeal must be taken within thirty days, by filing with the agency from which the appeal is taken and with the Board, a notice of appeal specifying the grounds thereof. The agency from which the appeal is taken shall forthwith transmit to the Board all the papers constituting the record upon which the action appealed from was taken.

An appeal shall stay all proceedings in furtherance of the action appealed from, unless the agency from which the appeal is taken certifies to the Board, after the notice of appeal has been filed with it, that by reason of the facts stated in the certificate a stay would, in its opinion, cause imminent peril to life or property. In such case proceedings shall not