Suitable ballot boxes, polling places, printed ballots, tally sheets, etc., shall be provided by the Mayor and Town Council.

The Mayor and Town Council shall cause the registration book or books to be delivered to the Judges of Election prior to the opening of the polls, and only those persons who are duly registered shall be permitted to vote.

Immediately upon the closing of the polls after each election, the ballot boxes shall be opened, and the ballots shall be publicly counted, and the Judges of Election shall within two days thereafter make a true and correct return of the results of said election. The returns shall be made to the Mayor and Town Council in a sealed envelope and within one week thereafter the Mayor and Town Council shall meet and canvass said return and publicly declare the results thereof, and declare who has been duly elected to the respective offices.

Immediately after the counting of the ballots the Judges of Election shall put back in the ballot boxes used at said election, the ballots taken therefrom, and shall seal said ballot boxes by pasting a strip of paper over the slit, upon which paper the Judges and Clerks of Election shall sign their names so that the boxes may not be opened without destroying said seal. The ballot boxes containing the ballots shall be kept by the Town Clerk for thirty days from the date of said election, unless there is a recount, in which case they shall be kept until said recounting is finally concluded. After the thirty days has elapsed, or the recount has been concluded, the Town Clerk may open said ballot boxes and destroy said ballots.

In case of the failure of an election by reason of a tie vote, the Mayor and Town Council shall order and provide for a run off election between the tied candidates, to be held within ten days thereafter.

Section 14. The Mayor shall appoint, subject to the confirmation of the Town Council, a person who shall act as Town Clerk. The Town Clerk shall keep the minutes of the meetings of the Mayor and Town Council in a well bound book which shall be opened for inspection by all persons who are interested therein. He shall be the custodian of the official records (other than the Treasurer's records) of the town and shall perform such duties as the Mayor and Town Council may assign to him.

Nothing herein contained shall prohibit the person appointed as Clerk to be the same person as is elected Treasurer.

Section 15. There may be appointed one or more town policemen and/or special officers for said town, who shall be vested with as full power and authority as a constable in criminal and misdemeanor cases within the town limits, and