- (b) The Commissioner may in lieu of examinations provide for general rules exempting from competitive examinations, positions to be filled by unskilled manual laborers and may provide a system of registration for such laborers as in his judgment will best provide for such positions.
- 681. The Commissioner shall prepare a list of persons eligible for appointment to the positions for which examinations have been given. Such list shall consist of the names of persons whose general average and whose marks on any examination exceed the minimum set by the rules of the Commissioner. Such lists shall be posted by the Commissioner in his office and shall continue in force for one year from the date of posting.
- 682. Whenever a vacancy occurs in any position in the classified service, the appointing authority shall make requisition upon the Commissioner for a list of persons eligible to fill such vacancy. The Commissioner shall thereupon certify to the appointing authority the names and addresses of the persons upon the eligible list for the class in which the position is found, and said appointing authority shall appoint one of the persons so certified to said position.
- 683. (a) When from pressure of work an extra position must be established for a period not exceeding ninety days, the appointing authority shall make requisition upon the Commissioner for the appointment of an extra employee stating the duties to be performed and the probable length of employment. The Commissioner shall authorize the appointment of, with or without competitive examination, a qualified person, provided that no such appointment shall be made for a period exceeding ninety days.
- (b) An appointing authority or any officer authorized by an appointing authority may, to prevent the stoppage of the public business when an emergency arises and time will not permit of the securing of the consent of the Commissioner and the appointment by him of a person, appoint any qualified person during the emergency for a period not exceeding sixty days. Persons thus appointed shall be known as emergency employees. Prompt report shall be made to the Commissioner of emergency appointments and such appointments shall not be renewed.
- 684. (a) All persons who were employed as of December 1, 1941 in the service of any County department, commission, board, office or institution of Montgomery County, which comes within the direct executive and administrative jurisdic-