

presence of the four registrars, and returned to the Board of Supervisors of Elections, which shall be done before the end of any week in which any registration shall take place, the original and duplicate cards shall be filed in different filing cases or loose-leaf binders. The original forms shall be arranged by precincts in alphabetical order and shall constitute the precinct register for use in polling places on election day. The duplicate forms shall constitute the permanent office record of the Board and shall not be open to public inspection except in the presence of a clerk of the Board and shall not be removed from the office of the Board except on order of Court. The registration records shall be kept open to public inspection under reasonable regulations at all times when the office of the Board is open for business, except that, during the thirty-five days preceding and the ten days following an election, such records shall not be open to public inspection except upon the special order of the Board.

The binders containing the precinct registers shall be securely locked and the keys safely kept by the Supervisors of Election; and the cabinets containing the duplicate forms shall also be securely locked, and neither the binders nor cabinets shall be unlocked except on the authorization of the Supervisors and then only by a clerk or other employee of said Board.

The duplicate forms shall be arranged, for the entire city, in alphabetical order, with an adequate form of visible index system, to be prescribed by the said Supervisors of Election.

At the time of registration, a card, with the name and address of the voter inserted, and certifying to the ward and precinct in which such voter is registered, shall be signed by one of the members of the board of registry and given to the voter, after having also been signed by such voter in the presence of the board of registry, and such card shall be prima facie evidence that such voter has been properly registered. If any person is found to have registered more than once, the additional registration forms shall be cancelled by the Board.

If, upon receipt by the Board of Supervisors of Election from any Board of Registry of any form containing information which shows that the applicant to whom such form relates was not entitled to register in the precinct in which he or she has registered or which creates a doubt as to such right, said Board of Supervisors shall cause a notice to be mailed to such applicant, directing him or her to appear within such reasonable time as shall be named in such notice. Upon the appearance of such applicant or upon his or her failure to appear within the time so named, his or her registration shall be cancelled, unless it shall clearly appear that