

Edition), title "Washington County", sub-title "Hagerstown", said new sections to be known as Sections 319A to 319E and to follow immediately after Section 319 of said Article, and to read as follows::

Central Purchasing Department.

319A. The Central Purchasing Department is hereby created. The head of this Department shall be the City Purchasing Agent, who shall direct its operations and who shall perform the duties and exercise the powers which are herein imposed or conferred upon the Central Purchasing Department.

At the first regular meeting in April of each year, or as soon thereafter as may be convenient, the Mayor, with the advice and consent of the Council, shall appoint a City Purchasing Agent, except that the first City Purchasing Agent appointed under the provisions of this Act shall be nominated to the Council as soon after June 1, 1939, as convenient, and shall hold office until the first meeting night in April, or until his successor qualifies, of the following year and in case of any vacancy or removal of the Agent so appointed the Mayor shall fill such vacancy for the unexpired term with the advice and consent of the Council as hereinbefore provided.

The City Purchasing Agent shall be a person with broad and thorough experience in purchasing and shall be of known ability as an executive in the field of purchasing.

The City Purchasing Agent shall be paid such salary as may be provided in an Ordinance passed by the Mayor and City Council of Hagerstown, but the salary shall not exceed the sum of Twenty-five Hundred (\$2,500.00) Dollars per annum. He shall appoint from lists furnished by the Mayor and City Council such assistants, aides and clerks and other help as may be necessary for the proper conduct of the Bureau. The compensation of all such appointees shall be subject to approval by the Mayor and Council.

319B. Materials and supplies of every kind, character and description, including stationery and printed matter needed or used by the several departments, boards, commissions, officers or other agencies of the municipal government (hereinafter designated as using authorities) shall, from and after the organization of the Department, be purchased by said Central Purchasing Department.

It shall be the duty of the Department, subject to the approval of the Mayor and Council, to prescribe rules and regulations providing for the times when and the manner and form in which estimates of the needs of using authorities shall be submitted, requisitions made and contracts entered into.