

under, together with a notice that if the violation is not abated within five days the proceedings above outlined will be initiated.

(b) The Board shall adopt a seal for its use, which shall appear on all certificates.

(c) All funds received as a result of the issuance or renewal of Certificates of Registration shall be deposited by the Secretary of said Board in the name of the Board of Hairdressers and Beauty Culturists, and all salaries and expenses shall be paid out of said fund; provided, however, the sole source of salaries and expenses shall be the fund of the Board of Hairdressers and Beauty Culturists, and the expenses of the said Board shall not exceed the fees collected by said Board.

(d) A statement of the finances of the Board shall be rendered semi-annually to the Governor of the State, and any surplus, in excess of the current operating expenses at the close of the Board's fiscal year, shall be paid to the Comptroller of the State.

#### 411. *QUORUM OF BOARD.*

Any investigation, inquiry or hearing or examination which said Board is empowered by law to hold or undertake may be held or undertaken by or before any two members of said Board or its Secretary, and the finding or order of such members of said Board or such representative, when concurred in by two members of the Board, shall have the same form and effect as the finding or order of the whole Board and shall be so considered.

#### 412. *RECORDS OF BOARD.*

The said Board shall keep a record of its proceedings. It shall keep a register of applicants for certificates, showing the name of the applicant, the name and location of his or her place of occupation or business, and whether the applicant was granted or refused a certificate. The books and records of the Board shall be prima facie evidence of the matters therein contained, and shall constitute public records. The original copy of all records shall be kept at the principal office of said Board, and said principal office shall be located in Baltimore City.

#### 413. *SANITARY AND SAFETY RULES.*

The Board shall prescribe such sanitary and safety rules as it may deem necessary, with particular reference to the precautions necessary to be employed to prevent the creating and spreading of infectious and contagious diseases.