

be necessary to discharge the duties of their office; not less, however, than once in every three months.

(B) The Mayor shall preside at all meetings, and shall call such meetings from time to time as he may deem necessary, but in the event of the absence of the Mayor at any meeting the members of the Council present shall elect one of their own number to preside during his absence, who shall, for the time being, be clothed with all the powers and authority of said Mayor. A majority of the Council shall constitute a quorum for the transaction of business, and the Council shall pass rules and by-laws for their own government while in session.

Section 6. (A) The Council shall annually appoint a Clerk, a Treasurer, and a Bailiff.

(B) The Clerk shall keep minutes of the proceedings of the Council in a well-bound book which shall be open to the inspection of all persons interested therein.

(C) The Treasurer shall receive and collect the taxes and other moneys due the town, and shall keep and disburse the same in manner prescribed by the Council.

(D) The Bailiff shall attend the meetings of the Council and perform such duties as it shall direct. He shall preserve the peace, prevent disorderly or irregular meetings of persons, and he shall enforce all ordinances that may be enacted by the Council. He shall serve all notices and process required by this Charter or any ordinance passed by virtue hereof, and his return, duly endorsed thereon, shall be evidence of the facts therein stated. The Bailiff shall have the same fees for making distress or levying executions as are allowed for like services by the State, and for making arrests or serving process for the violation of any ordinance of the corporation, the same fees as are allowed constables for similar services.

(E) The Council may appoint a Scavenger and prescribe his duties and fix his compensation, which shall be paid by the Council out of the general fund, or by a special tax for that purpose, to be imposed on the occupants of the respective buildings and collected as other taxes are collected; *provided, however*, that the owner or owners of property shall be responsible for said tax in case the same cannot be collected from the occupants thereof, and that said special tax shall not exceed one dollar per month on any one house, to be paid by the owner or occupant thereof as aforesaid, and the Council may pass suitable ordinances to enable said Scavenger to remove all filth from the town.