Commissioners, and he shall also submit plans and specifications and make estimates for the repairs or improvement of any particular road or bridge when called upon by the County Commissioners, and shall inspect and report on all material to be used on the roads and bridges, and supervise, as far as practicable, the work done thereon, and see that all contracts with reference thereto are faithfully executed; he shall submit to the road supervisors of the respective districts a comprehensive plan for the maintenance of the roads, and shall, when requested by the roads supervisors in any district, or by the County Commissioners, give instructions to the foreman or other person in charge of such repairs, as to the places most in need of repairs, and the manner in which the work shall be performed, and shall assist the road supervisors and County Commissioners in any other manner they may require; he shall have full power to suspend work being done under contract, if the same is not, in his judgment, being done in accordance with the terms of the contract, his action in this respect to be forthwith reported to the County Commissioners; whenever work of construction or repair on bridges or roads is done by contract, no payment called for by such contract shall be made except upon the written certificate of such engineer that such work has been done in conformity with such contract; all bills for labor and material furnished for or on any road or bridge in the County shall be presented to the Roads Engineer for his inspection, examination and endorsement before being presented to the County Commissioners for payment; and the Baltimore County Roads Engineer shall annually, on or before the first day of February in each year, make a written report to the County Commissioners of Baltimore County, and to the Maryland Geological Survey, covering the following points: The condition of the roads of the County, and improvements that have been made in each district in the twelve months ending December 31st of the previous year; the amount and kind of material used on each road, with a detailed statement of its cost, and the amount and cost of labor on each road; and shall further make a statement of the plans which he has submitted to the road supervisors in each district. The report shall contain a concise statement of the amount of money expended in each district for material and labor, which concise statement shall be published by the County Commissioners in two County papers of different political faith, twice during the month of February in each year.