

conformably to the laws of the State of Maryland, and the Charter of Hagerstown, and whereas, we, the subscribers attending judges at the close of the election in said wards, having thus assembled in the office of the Clerk of the Circuit Court for Washington County, with the books of the polls on which are endorsed the several certificates agreeably to law and having cast up the whole number of votes given in said wards, according to the certificates made out on the day of the election by the judges, it appears that.....has the greatest number of legal votes for.....whereupon we determine, declare and return, that the said.....is duly elected. Given under our hands this.....day of.....in the year.....immediately upon receiving and filing said certificate, said Clerk shall notify the persons chosen of their election in accordance with the return to the judges.

SEC. 163. The Mayor and Council shall convene regularly once in each week in the Council Chamber, holidays excepted; the Mayor shall have the power to call extra sessions whenever he may deem the same to be necessary.

SEC. 164. The Mayor and Council at their first meeting after their qualifications, or as soon thereafter as possible, shall select the following officers, to wit: A City Clerk, and Attorney, a Building Inspector, a City Engineer, Health Officer, a Market Inspector and such other officers as may be necessary for the proper conduct and regulation of the municipal affairs, and shall designate the term of office for which they shall serve except such officers as are hereinafter provided for. Either of the above named officers shall be subject to removal by two-thirds vote of the Mayor and Council, and each shall receive such compensation as the Mayor and Council shall by ordinance provide.

SEC. 165. The Clerk shall keep careful and accurate minutes of the proceedings of the Council, and record all ordinances passed in a book to be kept exclusively for that purpose, called the Ordinance Book; keep all records, papers and documents of the City in his safe custody; issue all licenses and collect or receive the money therefor and collect all taxes which may be imposed by any ordinance passed in pursuance of the power conferred by Section 171; keep an accurate account of all money received by him and pay over the same as received to the Commissioner of Accounts and shall make a detailed monthly report thereof to the Mayor and Council under oath; he shall