

or mislaid by said City officers; he shall also carefully prepare and keep an index for that purpose of all the books, documents, records and papers of said library. Room shall be provided in the City Hall, and properly furnished for the reception and custody of said library. The salary of the City Librarian shall be one thousand five hundred dollars per annum, payable monthly; and he shall give a good and sufficient bond, to be approved as authorized by this Article, in the sum of five thousand dollars, for the faithful performance of his duties in the premises.

197. Each of the departments, sub-departments, municipal officers not embraced in a department, and special commissions or boards of the Mayor and City Council of Baltimore shall, on or before the first day of December in every year, furnish to the City Librarian a schedule of all stationery and printed matter, which may be required for the use of such departments, sub-departments, municipal officers and commissions or boards for the year commencing on the first day of January thereafter. It shall be the duty of the City Librarian twenty days prior to the first day of January in each year, to advertise for proposals for furnishing all such stationery and printed matter as may be required by the respective departments, sub-departments, municipal officers and commissions or boards of the City, except stationery for the public schools, for the ensuing fiscal year. No proposals shall be received from any but those actually engaged in the printing and stationery business in Baltimore; such proposals, when received, shall be opened, and the contracts awarded in the manner now or which may hereafter be prescribed by ordinance; the right to reject any bid that shall not be deemed for the best interest of the City is hereby reserved. All contracts which may be awarded in pursuance of the provisions of this section shall contain a clause stipulating that any stationery or printed matter which may be required for the use of any department, municipal officers and commissions or boards aforesaid of the City, over and above the quantity specially designated in said contracts, shall be furnished by the contractors at the same rate charged for articles which are specifically mentioned in said contracts, and if any supplies are required which are not mentioned in said contract