

Duties of  
clerk.

any vacancy or removal of any officer so appointed, the burgess shall fill such vacancy for the unexpired term, with the advice and consent of the commissioners; either of the above officers shall be subject to removal by a vote of four-fifths of the whole commissioners, or a vote of three commissioners, with the approval of the burgess; the clerk or secretary shall keep minutes of the proceedings of the meetings of the commissioners, and record all ordinances passed in a book to be kept exclusively for that purpose, called the ordinance book; keep all records, papers and documents of the town in his safe custody; keep an accurate account of all money received by him, and pay the same as received to the treasurer; he shall file all accounts approved and passed by the burgess and commissioners; he shall perform such other duties as are imposed upon him by law, ordinances or order of the burgess and commissioners; he shall be allowed five dollars per year as compensation for his services, and shall not receive any other fee or compensation whatsoever.

Taxation of  
property.

Collector of  
taxes.

Duties of  
treasurer.

Bonds.

SEC. 12. All property within the limits of Sharpsburg, or that may have a situs there by reason of a residence of the owner therein, shall be taxed for municipal purposes, and the assessment for town purposes shall be the same as that for State and county purposes, and shall not exceed twenty-five cents on every one hundred dollars' worth of assessable property, and may appoint a collector to collect the said taxes levied by the burgess and commissioners; and the said collector shall have power to distrain therefor as the collector of county taxes, and keep an account of all money collected and received by him, and shall pay the same over to the treasurer of said corporation whenever called upon, and the said treasurer shall credit the same in his books to the particular heads or items of expense for which the same was levied. The treasurer shall pay out the several sums of money which may be received, only upon the approval of the burgess and commissioners, and warrants for the same drawn upon the treasurer, signed by the burgess and by the clerk or secretary. He shall make, under oath, quarterly reports to the burgess and commissioners at their first regular meeting in July, October, January and April next succeeding the date of his appointment, or at any other time or times when called upon by the burgess and commissioners, showing the condition of his receipts and expenditures. The tax collector and treasurer shall give bond to the burgess and commissioners, to be approved by them, for the faithful discharge of their duties,