

he shall be entitled to receive fair compensation for all extracts or copies made by him from said books, to be paid by the party or parties requesting such extracts or copies, and the Mayor and Council may fix the price to be charged by the town clerk for all such extracts or copies. And the record books shall be open for the inspection of any of the residents of Pocomoke City, unless they are actually in use by the Mayor and Council, the town clerk or some other officer of the town.

CHAP. 549

Section 211. At the first regular meeting after the annual town election, that is to say, on the first Monday in May in each and every year, the Mayor, by and with the advice and approval of the Council, shall appoint a town clerk, a town treasurer, a policeman, a tax collector, and if the same be deemed advisable a night watchman; provided, that the town clerk and the town treasurer may be members of the Council; and the Mayor and Council shall fix the compensation of each of the said officers by ordinance.

Mayor to
appoint a
town clerk,
treasurer,
etc.

Section 212. The town clerk shall keep a careful record of the proceedings of the Council and record all the ordinances passed and approved, keep all books, records, papers and documents in his safe custody and turn the same over to his successor in office; issue licenses and permits and receive the money therefor and pay the same over monthly to the treasurer, and make monthly reports of the same. He shall file all claims and accounts presented against the town, and when the same are passed by the Council make a record of the same and perform such other duties as are imposed upon him by this charter or by any ordinance or order of the Mayor and Council. The town clerk, the town treasurer, the tax collector, the policeman and all other officers of said town except the Mayor and the Councilmen, whether elected or appointed, before entering upon the duties of the office to which they are elected or appointed, shall take the oath required by Article 1, Section 6, of the Constitution, before the Mayor, who is hereby authorized to administer all official oaths to officers of said town; and they shall each subscribe to said oath in one of the record books of the town kept for that purpose. And the term of office of the town clerk, the treasurer and the policeman shall be one year from the date of their appointment or until their successor shall have been appointed and

Duties of town
clerk.

Oath taken.