

SEC. 12. *And be it enacted*, That the president of said board of commissioners shall preside at all meetings of the commissioners, unless prevented by sickness or reasonable cause, in which event they may select a president *pro tempore*; he shall sign all by-laws and ordinances of said board of commissioners, and shall countersign all orders and drafts drawn by the secretary, under the direction of the said commissioners, on the treasurer of the said town.

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President to
preside at all
meetings.

SEC. 13. *And be it enacted*, That the secretary shall be appointed from among the citizens of said town qualified to vote for commissioners; he shall before entering upon his duties make oath before them, or any one of them, that he will well and faithfully perform the duties of his office as now prescribed or as may hereafter be prescribed by law or ordinance, to the best of his skill and judgment; he shall sign all drafts or orders for money appropriated or ordered by them to be paid by the treasurer and shall keep a record of the proceedings of said commissioners in a book to be provided by them for that purpose, which shall at all times be open to the inspection of any person interested.

Secretary to
be appointed.

SEC. 14. *And be it enacted*, That the bailiff shall be appointed from among the inhabitants of said town qualified to vote for commissioners; provided, however, that the said commissioners may appoint the constable of the election district in which said town is located, if he be a resident of said town, or will reside therein after his appointment; before entering upon the duties of his office, he shall make oath before a justice of the peace for Caroline county that he will faithfully and impartially perform the duties imposed upon him by this act of incorporation and the by-laws and ordinances of said commissioners; and shall execute to the State of Maryland a bond with two good and sufficient securities to be approved by said commissioners, in such penalty as they shall prescribe, conditioned that he will well and faithfully perform the duties of said office in all things appertaining thereto according to law and the ordinances of said commissioners, and shall well and truly collect and pay over to the treasurer of said corporation all taxes levied by them, and all other sums of money that may be received by him for the use of said corporation.

Bailiff to
be appointed.

SEC. 15. *And be it enacted*, That the treasurer shall be appointed from among the citizens of said town qualified to vote for commissioners, and before entering upon the duties of his office he shall give bond to the State of Maryland with two good and sufficient securities to be approved by the said commissioners in such penalty as the said commissioners shall

Treasurer to
be appointed.