

sixteen years. Losing an entire repair room staff within a few months, was almost a catastrophe because any new employee has to learn the craft here, as there are never applicants for these positions who are in the least experienced. To replace Miss Goldsborough, we employed Mrs. Judith Lilley. She was very promising, but in April of 1967, she left suddenly and unexpectedly. We then employed the present staff and we took a third person into this division, who had the classification of Document Restorer for the Land Office, but who had never had the opportunity to do any work of this kind. We put her to work on Land Office records which had been long neglected, with good results. In sum, we were only able to laminate 18,645 pages this year, compared to an average yearly total of 25,000 and we were able to bind 40 manuscript volumes when our normal product is 70. We expect to do better when our staff has gained experience.

PHOTODUPLICATION

The amount of photoduplication during the year increased by something over 30%, exclusive of work done in the Land Office. In addition to this substantial increase in our reference and research business, we were able to continue our field work and to add to our microfilm holdings at the Hall of Records (see Archival Accessions). Margaret White, who had been a valued employee of the Hall of Records since 1942, retired during this fiscal year. We were able, after a short time, to replace her with a young man who proved to be adequate for the task.

	<i>No. of Orders</i>	<i>Exposures</i>	<i>Amount</i>
<i>Photostats:</i>			
Cash	887	6,706	\$3,685.50
Office	25	1,088	—
	<hr/> 912	<hr/> 7,794	<hr/> 3,685.50
<i>Projection Prints:</i>			
Cash	156	762	425.00
Office	5	49	—
	<hr/> 161	<hr/> 811	<hr/> 425.00
<i>Microfilm:</i>			
Cash	5	651	32.55
Office	28	239,726	—
	<hr/> 33	<hr/> 240,377	<hr/> 32.55

SUMMARY

Photostats	912 orders	7,794 exposures	\$3,685.50
Projection Prints	161 orders	811 exposures	425.00
Microfilm	33 orders	240,377 exposures	32.55
			<hr/> \$4,143.05