

PUBLICATIONS

TWENTY-SIXTH ANNUAL REPORT OF THE ARCHIVIST FOR FISCAL YEAR JULY 1, 1960 THROUGH JUNE 30, 1961

In addition to a report on our archival and records management activities, the Archivist outlined for you what we had done and what we expected to do to protect our vital records against the special hazards created by world tensions. While these tensions subsided subsequently, they are still about in the wings, and the present report contains echoes of this program. This *Report* appeared April 30, 1962.

MARYLAND MANUAL, 1961-1962

While most of the fact-gathering and composition occurred in the previous fiscal year, the task of seeing so large and difficult a book through the press fell in fiscal year 1962. The *Manual* appeared February 5, just in time for the opening of the even-year session of the General Assembly. As I pointed out in my last *Report*, this *Manual* was the first to be paid for and distributed by the Hall of Records Commission. We were not so completely prepared for either responsibility as we had thought. We had asked for sufficient funds to print the book, but we had forgotten that telephone calls, gasoline, wrappers, and postage also cost something. We did not realize how difficult and expensive it would be to distribute 4,500 copies of a large book. Our collective ingenuities and imaginations were at times tested to the breaking point.

Copies for the use of the executive office and for distribution there were delivered by messenger—the male members of our staff. The printer delivered enough to each of our record centers so that delivery could be made via elevator to the agencies located in the State Office Buildings. Copies for the members of the General Assembly were made available at a desk in the State House during the legislative session. State senators were enlisted to take copies to their respective counties for the officers of that county, for the schools, and for the public libraries. Four hundred copies purchased by the University of Maryland to be sold as textbooks were delivered to the bookstore at College Park by the University's truck. We were a long time getting the hundreds of others to their destinations.